REGISTRATION PROCESS

1. STUDENTS

Local

Documentation required

- Offer letter from the University
- 'O' and 'A' results
- 2 passport size photos
- Application form to be endorsed by the Dean
- Registration fee of $20

Elective

Documentation required

- Confirmation letter from local Dean
- 2 passport size photos
- Registration fee of $20
- Application form to be endorsed by the Dean

2. IST YEAR INTERNS

Documentation required

- Degree transcript
- 2 passport size photos
- Application form
- Copy of identity card
- Registration fee of $25 plus Annual Fee of $20

3. 2ND YEAR INTERNS

Documentation required

- Certificate of completion of first year internship from the Dean
- Annual fee of $20

4. MEDICAL PRACTITIONER

Provisional

Who goes on the provisional register?

- Zimbabweans with foreign qualifications.
- Non-Zimbabweans with foreign qualifications.

Main

Who goes on the Main register?

- Practitioners with local qualifications.
- Practitioners who trained locally but did internship outside the country.

4a. PROVISIONAL REGISTRATION

a) Normal Provisional Registration

Documentation required

- **Certified copies of degrees, diplomas and certificates**
- **Proof of internship**
  (Only those practitioners with at most 5 years post internship experience)
- **Two testimonials**
- ***(from practitioners whom the applicant practised with for the last 6 months)***
- **Current Certificate of Good Standing**
- ***(from the official registering board obtained within the last 3 months from date of submission of application*)**
- **Two recent passport size photos**
- **Certificate of knowledge of English where applicable**
- **Application fee of $200 for Zimbabweans**
- **Application fee of $700 for non-Zimbabweans**
- **Application fee of $500 for Mission Doctors**
- **Curriculum vitae**
- **Renunciation of diplomatic status** ***(for Diplomats/Spouses)***

b) Short-term philanthropic (usually less than a month)

Documentation required

- **Certificate of Good Standing**
- ***(obtained from the official registering body within the last 3 months from date of submission of application).***
- **Name of coordinator**
- **Curriculum vitae of the doctor**
- **Signed policy form**
- **No application form required.**
- **Application fee of $100**

Conditions for the Coordinator

- **the coordinator shall provide council with:**
  . A schedule of all medical activities
  . Confirmation of permission from the Clinical Director who shall be a Medical Practitioner.
  . Duration of the mission
  . Complete list of practitioners
  . All the required details
- **The coordinator shall advise council of local registered medical practitioners who shall be part of the liaison team**
- **All communication with the Council shall be addressed to the Registrar and duly submitted to Council offices by the coordinator and not through a third part.**

4b. MAIN

Documentation for local graduates

- Deployment letter from Ministry of Health
- Proof of 2nd year internship rotations from the Clinical Director
- Fully completed Application form
- Transfer of $50 and annual fee of $40

practitioners with internship obtained outside the Country

- Certificate of Good Standing
- Proof of completion of internship
- Degree transcript
- 2 testimonials
- 2 passport size photos
- Application form + $200 registration and annual fee of $120.

5. SPECIALIST REGISTRATION

Who goes on the Specialist Register?

- Practitioners who have completed postgraduate studies locally.
- Practitioners with recognized foreign postgraduate qualifications

LOCAL

Documentation required

- Fully completed application form
- Certified copies of specialist qualification
- 2 certified passport size photos
- 6 monthly Senior Registrar assessment forms endorsed by the Clinical Director, Head of Department, Head of Division and Supervisors.
- Updated Curriculum Vitae
- Application fee of $200

FOREIGN QUALIFICATION

Documentation required

- fully completed application form
- certified copies of specialist qualification
- 2 certified passport photos
- 2 testimonials from practitioners whom the the applicant practised with for the last 6 months
- updated Curriculum Vitae
- Application fee of $400 for non-Zimbabweans and $200 for Zimbabweans